

Lake Grove Fire District #57  
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*Directors:*  
Jon Harrell  
Grant Howell  
Allen Patterson  
Sherry Patterson  
Bretley Hanson

## November 20, 2024 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Jon Harrell called the General Board meeting to order at 4:33 pm via Google Meet and held in person at the Downtown Lake Oswego Fire Station 214.

### **In Attendance:**

Jon Harrell, Bret Hanson, Allen Patterson, Sherry Patterson, Fire Marshal Gert Zoutendijk, Michelle Cushing

### **Business:**

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on October 16, 2024.
  - a. Allen moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously.**
3. Fire Chief's Report - Fire Marshal Gert Zoutendijk joined the Board tonight.
  - a. Several residents were displaced after a fire broke out at an apartment complex in Tigard. On Thursday November 7<sup>th</sup>, around 7:30 pm, Tualatin Valley Fire and Rescue (TVF&R) with Lake Oswego Fire Department (LOFD), responded to reports of an apartment building fire near Bonita and Bangy roads. The fire was caused by a battery from an electric motorcycle, which was in a ground-level unit. The motorcycle's battery pack had been popping and smoking and subsequently burst into flames. It was not charging at the time. Crews worked to search the two units on fire and put out the flames, as well as seeing how many units were damaged. The two-alarm fire started in a bottom unit and spread to the top unit. No one was inside at the time, but both units were heavily damaged. There are some smoke and water damage to other nearby units, but the majority of property damage was in the two main units on fire.
  - b. LOFD is accepting new unwrapped toys for the 2024 Christmas Toy Drive. Toys collected will be distributed to families throughout the local area by the Tualatin Valley Elks Lodge members. Toys can be dropped off at the Main Fire Station in Downtown Lake Oswego by Wednesday December 11.
  - c. Gert Zoutendijk announced he is going to be retiring at the end of the year. Gert has worked in fire service for 34 years and has been with the City of Lake Oswego Fire Department, the last 25 years. The Board thanked Gert for his service and dedication to the Fire District and the entire City. Congratulations Gert!
4. Jon provided an update to the Board from the South Shore Fire Station (212) Task Force. The Task Force has had 2 meetings, the first one at the current 212 station and the second one at the City's Maintenance facility. With community support, the Lake Oswego City Council approved the formation of a task force charged with preparing a needs assessment on the future of the South Shore Fire Station. The task force has been formed and includes representatives from several neighborhood associations, citizen advisory boards, neighbors, fire department leadership, and city staff. The South Shore station fire management area is bounded on the

west by Blue Heron Road and Westview Drive and on the north/east at George Rogers Park, and serves the Palisades, McVey-Southshore, Hallinan, Glenmorrie, Skylands, Mary's Landing, and a portion of Blue Heron neighborhoods.

5. Jon and Michelle attended the 2024 OFDDA Conference. Both thought it was a great conference. They shared their favorite slides with the entire Board on Fire Board Duties. They sat with some folks from Southern Oregon and gained insight into various challenges through tabletop exercises.
6. The Board asked Michelle to purchase toys and gifts for the 2024 Christmas Toy Drive.
  - a. Sherry moved to spend \$ 500.00 on the toy drive; Bret seconded the motion. **Motion passed unanimously.**
7. The Board wanted to purchase a retirement gift card for Gert. Jon suggested Eem restaurant in Portland and he could pick it up.
  - a. Allen moved to spend \$ 200.00 on a gift card to the restaurant; Bret seconded the motion. **Motion passed unanimously.**
8. Financial Report
  - a. The Board reviewed the monthly financial report.
    - i. Allen moved to pay the bills as presented; Sherry seconded the motion. **Motion passed unanimously.**
  - b. Both bank reconciliations were completed for October 31, 2024. Jon reviewed and approved these bank reconciliations.
9. Safety Update
  - a. Jon asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 5:39 pm.