

Lake Grove Fire District #57
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Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

June 12, 2024 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Grant Howell called the General Board meeting to order at 5:34 pm via Google Meet and held in person at 5 Centerpointe, 1st Floor Conference Room.

In Attendance:

Grant Howell, Allen Patterson, Sherry Patterson, Jon Harrell, Battalion Chief Greg Barnum, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on May 15, 2024.
 - a. Allen moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report – Battalion Chief (BC) Greg Barnum joined the meeting tonight.
 - a. The City Council plans to setup a citizen's task force to assist with a site suitability study for the South Shore Fire Station (212). This is one of the capital projects on the list for the Council. With all the urban growth south of the fire station, the City wants to investigate the best location for a station. The task force would evaluate other potential locations. Jon will represent Lake Grove Fire District and will be on the task force.
 - b. BC Barnum shared with the Board information on a sonar device called AquaEye. The AquaEye is an advanced handheld sonar device used to assist in finding missing persons in the water, resulting in quicker victim recovery. The device is ready for immediate reaction to an event and is suitable for shore-based deployment. BC Barnum has seen a demonstration of the device and was very impressed. He called it a "gamechanger" for water rescue. Only a couple of agencies in the Portland Metropolitan area have an AquaEye. Michelle will scan the information to the Board and they will review and discuss at the next Board meeting. The Fire District may be able to share in the costs of the AquaEye with Lake Oswego Fire Department (LOFD).
 - c. The Lake Oswego Fire Department is hosting a free three-day fire camp for teens ages 15-18 on July 26-28. The Fire Camp will be held at the Westlake Fire Station with 8 participants. The Fire Camp is an opportunity to gain valuable hands-on experiences and develop leadership, confidence and teamwork skills. The Fire Camp's slogan is: "SPARK Curiosity – FUEL Empowerment – GROW Confidence".
 - d. BC Barnum has been on the Dive team with LOFD for nearly 25 years. LOFD has been a leader in Dive Rescue for many decades. The Dive team consists of twelve certified divers trained as Water Rescue specialists. The Dive team maintains their certification through extensive training throughout the year. Lake Oswego Dive Team are members of the Clackamas County Water Consortium which is a regional water rescue team. The

Consortium responds to all water emergencies in Clackamas County and train together as a regional team weekly.

4. Board goals for fiscal year 2023-2024
 - a. Sherry has been working on seismic gas shutoff valves. Seismic gas shutoff valve devices automatically shut off the gas to your home when an earthquake happens. Sherry would like to promote with builders and mortgage companies.
 - b. Allen has been gathering information on home fire sprinkler systems. He continues to review the State of California legislation that created laws for home fire sprinkler systems.
 - c. Bret continues to promote awareness and safety measures around propane tanks.
 - d. Jon has been helping the Board stay on task and follow the time limits for each topic on the monthly agenda.
 - e. Grant and Michelle are meeting with David Kainoa of the Lake Forest Neighborhood Association (LFNA) on Tuesday June 18. David has spearheaded the Emergency Preparedness for LFNA. Grant and Michelle want to discuss what worked and how they went about getting residents involved.
5. The Board reviewed Resolution 2024-01 to adopt the FY2024-2025 Budget.
 - a. Allen moved to adopt Resolution 2024-01 adopting the FY2024-2025 Budget; Sherry seconded the motion. **Motion passed unanimously**
 - b. Michelle will meet with Jon in person tomorrow and then scan the entire budget to the Board and post to the website. She will mail copies to the State and County.
6. The Board entered Executive Session at 6:20pm to conduct Michelle's annual performance review. The Executive Session concluded at 6:45 and the Board returned to open session.
7. The City of Lake Oswego will be the site of the 2024 NW Natural Street of Dreams put on by the Home Builders Association of Metropolitan Portland. "Oswego Reserve" is more than 7 acres and will include nine homes along Goodall Road in the Forest Highlands neighborhood. The last Street of Dreams in Lake Oswego took place in 2015. The Street of Dreams event takes place annually and will start on Thursday August 1 and will conclude on Sunday August 18.
8. Financial Report
 - a. The Board reviewed the monthly financial report.
 - i. Allen moved to pay the bills as presented; Sherry seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for May 31, 2024. Grant reviewed and approved these bank reconciliations.
 - c. Allen will transfer this week \$ 40,000 from the LGIP account to the US Bank operating account.
 - d. The final installment for fiscal year 2023-2024 of \$ 266,084.83 is due to the City of Lake Oswego for the fire services contract. Allen will make the transfer tomorrow.
9. Safety Update
 - a. Grant asked the Board members present if they were aware of any safety issues and the response was no.
 - b. Sherry asked about AEDs in this building, 5 Centerpointe. There is an AED on the first floor near the conference room. Fire Marshall Gert Zoutendijk added it to the map of AED units.

The Board meeting adjourned at 6:56 pm.