

Lake Grove Fire District #57  
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*Directors:*  
Jon Harrell  
Grant Howell  
Allen Patterson  
Sherry Patterson  
Bretley Hanson

## **August 14, 2024 Lake Grove Fire District Monthly General Board Meeting Minutes**

Board Vice President Grant Howell called the General Board meeting to order at 5:35 pm via Google Meet and held in person at the Downtown Lake Oswego Fire Station 214.

### **In Attendance:**

Grant Howell, Bret Hanson, Allen Patterson, Sherry Patterson, Fire Chief Don Johnson, Michelle Cushing

### **Business:**

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on July 17, 2024.
  - a. Allen moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report – Fire Chief Don Johnson joined the Board tonight.
  - a. The Fire Chief praised the Hazard and Climate Resilience Institute (HCRI) and Kelly Burns, the City of Ashland Emergency Management Coordinator. Earlier this Summer, the Chief and Senior Staff of the City of Lake Oswego attended a summit with the goal of addressing Oregon's long history of wildfires and increasingly complex natural disasters. Kelly developed, coordinated, and facilitated the event. Participants left the summit with a greater understanding of what a successful mass evacuation entails, roles in an effectively coordinated mass evacuation and potential human response challenges during an evacuation (evacuate early, evacuate late, stay and defend, mobility impairment).
  - b. The Fire Chief stated at the Lake Oswego City Council meeting on Tuesday September 3, the Council will approve a contract authorizing the Office of Emergency Management (OEM) to administer Federal Emergency Management Agency (FEMA) reimbursements to the City of Lake Oswego for the January 2024 weather event. Governor Tina Kotek sent a letter to President Biden requesting a federal major disaster declaration on behalf of the State of Oregon. The request follows the January 2024 weather emergency. The request was granted on April 13, 2024. Eligible applicants include Cities that have incurred cost for response activities and/or have sustained facility damage as a direct result of the event of January 10 – 22, 2024. The Federal share of assistance is not less than 75% of the eligible cost for emergency measures and permanent restoration cost. The City so far has incurred approximately \$ 1,500,000 from this event.
  - c. Also, at the City Council meeting on Tuesday September 3, Lake Oswego Fire Department (LOFD) will ask the City Council to create a citizen's task force of 12 to 15 residents to assist with a site suitability study for the South Shore Fire Station (212). There were 11 known building deficiencies discovered at the current station. This is one of the capital projects on the list for the Council.

4. Board goals for fiscal year 2024-2025
  - a. Allen has been gathering information on home fire sprinkler systems. He continues to review the State of California legislation that created laws for home fire sprinkler systems.
  - b. Sherry plans to continue to promote home fire sprinkler awareness and education.
  - c. Bret plans to continue to promote awareness and safety measures around propane tanks. He emailed Michelle an example of something he is thinking about today and asked her to forward it on to the entire Board.
  - d. Jon is going to be a part of the task force to determine a site for the South Shore Fire Station. Does the City use the existing site on South Shore Blvd or find a new site for Station 212?. Jon plan to update the Board as the meetings occur.
  - e. Grant wants to continue to conduct community engagement by attending events and inviting residents of the District to our meetings. He plans to enlist Michelle's help. Grant also plans to support emergency preparedness efforts through further education and outreach.
5. The Board discussed the first half 2025 Board meeting dates.
  - a. The proposed dates are: January 22, February 19, March 19, April 23, May 14 and June 18. All dates are Wednesdays.
    - i. Allen moved to approve these proposed dates as presented; Sherry seconded the motion. **Motion passed unanimously.**
    - ii. Allen moved to revise the start of the monthly meetings from 5:30 to 4:30pm; Sherry seconded the motion. **Motion passed unanimously.**
6. Financial Report
  - a. The Board reviewed the monthly financial report.
    - i. Allen moved to pay the bills as presented; Sherry seconded the motion. **Motion passed unanimously.**
  - b. Both bank reconciliations were completed for July 31, 2024. Grant reviewed and approved these bank reconciliations.
7. Safety Update
  - a. Grant asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 6:51 pm.